



Petron Foundation, Inc
 Rotary Club of Manila
 People Management Association of the Philippines

2018 TOWER AWARDS

(The Outstanding Workers of the Republic)

Nomination Form

Please attach a recent colored 2x2 ID picture with white background

Rules

1. The official Nomination Form should be used and should be accompanied by a recent 2x2 ID photo of the nominee.
2. Previous TOWER awardees, regardless of category, are no longer qualified for nomination.
3. Nominees MUST attach the following with their nomination form: Nomination History and Consent of Employer
4. The completed Nomination Form must be received not later than **SEPTEMBER 30, 2018** at the People Management Association of the Philippines (PMAP) Secretariat.
5. The Board of Judges reserves the right to interview the finalists and/or their employers.
6. The decision of the Board of Judges is final.

Full Name	Last Name	First Name	Middle Initial
------------------	-----------	------------	----------------

Complete Home or Provincial Address

Educational Background

College Graduate - School, Course & Year Graduated: _____

Vocational School - School, Course & Year Graduated: _____

High School Graduate - School & Year Graduated: _____

Citizenship: _____ Sex: _____ Place of Birth: _____	Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Married No. of Children: ____ <input type="checkbox"/> Widowed	Birth Date (Month, Day, Year): _____ Age: _____ Religion: _____ Contact Number (Mobile): _____
--	---	--

Note:

To ensure proper documentation and professional representation, we request the **HUMAN RESOURCES DEPARTMENT** to facilitate in the preparation of the following requirements:

I. EMPLOYEE HISTORY

Attach complete employment history for the past 3 years only on a separate sheet indicating the following:

1. Company & Position
2. Job Description
3. Yearly Performance Rating
4. Special Skills (other than those performed in his/her job)
5. List of Awards and Citations

II. EMPLOYER'S EVALUATION

A one-page comprehensive evaluation of the productivity, efficiency and character/attitude of the employee resulting in improvements in the workplace and its overall impact to the company. This is to be written by the current employer of the candidate.

III. INNOVATION

Enumerate and describe innovative ideas, inventions for the last 2 years, the systems and designs introduced by the nominee (sole ownership of the innovation) which resulted in significant cost saving, productivity increases, safety, improvement of quality, ecosystem, etc. Compare the process BEFORE and AFTER the innovation was adopted.

Describe the impact of the employees' innovation contribution to the department's or the company's overall efficiency or productivity.

Quantify the innovations in terms of COST SAVINGS/COST AVOIDANCE/ PRODUCTIVITY GAINS to be validated by the HR Manager, Chief Finance Officer and the President.

***Note: Please refer to the standard format provided in the next page.**



Petron Foundation, Inc
 Rotary Club of Manila
 People Management Association of the Philippines

2018 TOWER AWARDS

(The Outstanding Workers of the Republic)

Innovation Questionnaire

A. Enumerate and describe innovative ideas, inventions made by the employee in the **last 2 years**

- If the process can be recorded on video, kindly prepare and submit a video presentation.
- Please provide the complete terminologies on any abbreviations and its meaning during your submission.

TITLE OF INNOVATION: _____

Date Conceptualized: _____ Date Implemented: _____

Process **BEFORE** Innovation:

Process **AFTER** Innovation:

Significant Output After Innovation in terms of:

1. Productivity
2. Quality
3. Safety
4. Environmental Concerns

B. Quantify the results of the innovation in terms of the following:

1. Productivity Cost
2. Cost Savings

We, the undersigned certify that the above data are TRUE and CORRECT and have the full knowledge of the innovations as the sole initiative of the nominee. We also validate the correct figures on the productivity cost and savings from the innovation.

Signature over Printed Name:

 HR Manager

 Chief Finance Officer

 President/General Manager/CEO

CONFORME

I, Mr./Ms. _____ of _____, do hereby consent
(Name of Nominee) (Name of Company)

to the rules and regulations of the TOWER Awards 2018, its organizers, its officers and/or members are hereby free and harmless from any and all liabilities which may arise from any loss, damage and/or injury that may be sustained by me during the course or causes whatsoever in the course of the evaluation for this award.

Conforme:

Printed Name and Signature of Nominee

.....

2018 TOWER AWARDS

Categories

1. MANUFACTURING - Those companies whose primary core of business (at least 60%) is in manufacturing of products.

These include:

1. Automotive
2. Drugs, Pharmaceuticals & Health Products
3. Electrical/ Electronics
4. Food, Beverage, Tobacco
5. Leather and Leather Products
6. Machinery and Equipment
7. Metal Processing and Farming
8. Non-metallic Minerals
9. Packaging Products
10. Rubber and Plastics
11. Textile and Garments
12. Others

2. SERVICES - Those privately owned companies or organizations whose primary core of business (at least 60%) is in providing services such as:

1. Communication
2. Tourism
3. Business/Professional Services (security, law, architecture, engineering, advertising, etc.)
4. Transportation
5. Banking and Financial Services
6. Information Technology/ E-commerce
7. BPO
8. Others

Objectives of the Award

1. To honor the nation's most outstanding non-supervisory blue collar workers.
2. To promote wider recognition and the dignity of labor.
3. To recognize the importance and contributions of those occupations which are especially relevant to the economic and technological progress of the country.
4. To inculcate pride in excellent and outstanding work performance worthy of emulation.
5. To help develop critical, innovative/inventive and creative thinking at the workplace, and inculcate a mindset for quality and productivity in the workforce.

Criteria

1. A citizen of the Republic of the Philippines.
2. A skilled non-supervisory "blue collar" or "white collar" employee
3. Employee whose job is directly involved in the basic or main activity of the enterprise
4. Employee with consistent record of high performance
5. Employee with good moral character
6. Employee who has introduced extraordinary or innovative ideas, systems, or designs that have brought beneficial results to the company and/or work environment in terms of improvements in quality, productivity, cost reduction, competitiveness, etc.
7. Employee with outstanding accomplishments or contributions which enhance the development of skills, trade or occupation.
8. Employee with exemplary, distinctive, consistently excellent performance that sets him apart from others, making him worthy of emulation and special recognition.

Awards and Prizes

1. TOWER Trophy
2. Cash Prize of PHP 100,000 per awardee to be provided by Petron Foundation, Inc.

Deadline of Submission of Nomination Forms:

SEPTEMBER 30, 2018

Nomination Forms may be submitted at

PEOPLE MANAGEMENT ASSOCIATION OF THE PHILIPPINES

c/o Ms. Issa Nery

PMAP Center, 670 Lee Street, Addition Hills, Mandaluyong City
Telephone No. 726-1532
Email: issa.nery@pmap.org.ph

